

March 1, 1995

**ADMINISTRATIVE MEMORANDUM NO. 69**

To: Vice President, Deans, Directors, Department Chairs, and Other  
Administrative Officials

From: Gordon H. Lamb, President

Subject:

**NORTHEASTERN ILLINOIS UNIVERSITY  
NOTICE OF OFFSET OF CLAIM  
ON NEIU EMPLOYEES FOR PAYROLL OVERPAYMENTS**

Date\_\_\_\_\_